



**NATURAL RESOURCES BOARD MEETING**  
**TUESDAY, June 12<sup>th</sup>, 2018**  
**11:00am**

**Location of Meeting:**

NRB – 10 Baldwin Street  
Montpelier, Vermont 05633-3201

**Present at Meeting:**

Diane B. Snelling, Chair  
Dominic Cloud, vice-chair (via telephone)  
Marty Illick, Member (via telephone)

**Staff:**

Donna Barlow Casey, Executive Director  
Gregory Boulbol, General Counsel  
Evan Meenan, Associate General Counsel  
Kimberley Lashua, Business Director  
Aaron Brondyke, Enforcement Officer  
Elexandra Arthers, Legal Technician

The Natural Resources Board meeting was called to order at 11:06 am on June 12<sup>th</sup>, 2018 at 10 Baldwin Street by Diane Snelling.

**I. Approval of the Minutes**

Meeting minutes of April 10<sup>th</sup> were reviewed. Marty Illick made a motion to approve the minutes as written; Dominic Cloud seconded the motion. The Minutes were approved in a unanimous roll call vote.

**II. Opportunity for Public Comment on Non-Agenda Items**

No members of the public were in attendance.

**III. NRB, Office, and Budget Updates**

**New Employee Welcome-**

The NRB extended a warm welcome to Evan Meenan and Hannah Dean. Evan is our new Associate General Counsel; he comes to us with much experience, having formerly worked for both the AG's office and ANR. Hannah Dean is our Legal Intern; she is a second-year law student at Vermont Law School. We are very happy to have them both on the team.

**Personnel Matters-**

We are currently in recruitment for three positions; a Paralegal, a State Coordinator, and a District 5, 6 & 9 Coordinator. As we anticipate concluding the interview process in the coming week, we may be able to make an offer on the Paralegal position by week's end. We are also hoping to start interviews for the State Coordinator position soon - possibly in the next week. We also could open recruitment for the 5,6 & 9 Coordinator by the end of the week.



District Restructuring-

As part of our ongoing commitment to restructuring and workshare, and in light of Geoffrey Green's retirement, we will now have 2 Coordinators responsible for Districts 5, 6 & 9. Each of the Coordinators will spend a minimum one day a week in the Essex Office. When we hire the second 5, 6 & 9 Coordinator, this person will train in the Essex Office.

Act 47

The Central Office had a phone conference this morning with Cope and Associates- the consultants responsible for leading the Act 47 public outreach process. This was a very productive meeting where status was discussed. The public outreach will take on a different structure than a typical public hearing, and will include small discussion groups. At least one member of the NRB will attend each meeting to answer any questions that may arise.

Budget-

We have been working over the past few weeks with Finance and Management to address what we are predicting will be a shortfall in our Special Fund target for this year. Moving forward- we will be looking at predictive planning for our Budget estimations/ forecasting.

Board Engagement-

Diane Snelling, Chair of the Board, proposed adding Commission Chairs to bi-monthly Board meetings to increase Board engagement in day-to-day operations. Marty Illick noted that this sounds like an interesting proposal, and further elaborated by saying there is something missing currently- and she would encourage added Board participation. Dominic Cloud suggested that this could be a very worthwhile conversation, and that he would suggest this meeting involved looking at the current and future roles/structure of the Board. Dominic Cloud also asked if the role of the Board is being addressed in the Act 47 process. Gregory Boulbol updated the Board on the Act 47 subcommittee on Appeals/ Structure; this subcommittee discussed the effects of the Natural Resources Board hearing appeals vs. the Environmental Court hearing such matters.

**IV. Executive Session- appeals, enforcement, and personnel**

Dominic Cloud made a motion to find that premature disclosure of matters would compromise the Board. The motion was seconded by Marty Illick. Dominic Cloud made a motion to enter executive session to discuss the Board's position in such matters. Marty Illick seconded the motion, and the motions were unanimously approved by the Board in a roll call vote. The Board entered Executive Session at 11:43 am.

The Board came out of Executive session at 11:54am. The Board took no further action.

**V. Other Business- Adjourn**



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Marty Illick made a motion to adjourn the meeting, Dominic Cloud seconded the motion, and the Board unanimously approved the motion in a roll call vote. The meeting was adjourned at 11:54 a.m.

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