



## NATURAL RESOURCES BOARD

10 Baldwin Street  
Montpelier, VT 05633-3201

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### **NATURAL RESOURCES BOARD MEETING** **TUESDAY, December 13, 2022** **11:00 am**

#### Board Members Present :

Sabina Haskell, Chair; Brad Aldrich, Vice Chair; Don Turner, Member

#### ABSENT

Steve Larrabee, Member; Andrew Collier, Member

#### Staff Present:

Jenny Ronis, Associate General Counsel; Aaron Brondyke, State Coordinator; Michaela Stickney, Enforcement and Compliance Officer; Christopher Kinnick, Enforcement and Compliance Officer; Peter Gill, Executive Director; Kevin Anderson, District Coordinator; Katie Emerson, Legal Technician; Rachel Lomonaco, Business Director; Alexandra Pastor, Information Management Officer & Records Officer

#### Members of the Public:

Ellen Czajkowski

The Vermont Natural Resources Board convened at 11:02 a.m. via Microsoft Teams, Chair Sabina Haskell presiding.

#### **I. 11:02 a.m. Welcome and Introductions**

Chair Haskell introduced two new staff members, Kevin Anderson and Peter Gill.

#### **II. 11:07 a.m. Opportunity for public to comment and agenda and non-agenda items.**

Chair Haskell offered the public the opportunity to comment, no comment was made.

#### **III. 11:08 a.m. Review and action on Minutes of September 13, 2022**

A motion to approve the minutes of the Tuesday, September 13, 2022 meeting was made by Don Turner and seconded by Brad Aldrich and approved unanimously.

#### **IV. 11:09 a.m. NRB office and budget updates- Scanning Project**

Rachel Lomonaco, Business Director gave an update on the scanning project. As a part of ARPA, the NRB was awarded \$500,000 to scan the Land Use Permits for two of nine



districts. District 7 (Northeast Kingdom) and District 4 (Chittenden county) were selected. There are two goals for this project, first to make records more accessible to the public and secondly, permanently preserving the records after they are scanned at the State archives facility. Over the next couple months we will be ramping up in earnest. We are in the process of hiring two temporary staff members to organize and prepare files. It is a laborious process. We hope to have scanning vendor in place in next couple of months. An RFP is in process, once it is out will accept bids. The timeline is similar to other ARPA projects, funds must be allocated by 2024 and expended by 2026.

Alex Pastor, Project manager – added that project is ready to go, been laying groundwork over the past few years

#### **V. 11:13 a.m. AOFB Draft Report**

Chair Haskell gave background on the Accessory On Farm Business report. Along with the Agency of Agriculture Food and Markets, we had all of our stakeholder meetings and the public meeting on December 6th from 6-7pm. Leaving the comment period open until Friday for written comments on the draft report. The draft report on website, the final report will go to the legislature. It has been a robust process, there were 51 stakeholders involved

We have started preliminary planning for the act250 report due Dec 31 2023. Chair Haskell mentioned she would like to have the Board and Commissioners involved and attending meetings as they are able. Staff should have plan in place by mid January.

Peter Gill, Executive Director invited the Board to email him with any suggestions for the study.

#### **VI. 11:18 a.m. Discussion of appeals, enforcement, and attorney-client memoranda**

Michaela Stickney and Chris Kinnick have been working to compile data for the annual report. They are still getting complaints almost daily. But they have been able to get more done with two enforcement officers.

A discussion on appeals was tabled until January.

Aaron Brondyke, State Coordinator mentioned that we are bringing one more limited service coordinator on board next week, Quinn Mann.

Chair Haskell mentioned that the legislature is reconvening in a few weeks, housing is the focus. The NRB will have a limited role, but our focus will likely be on the legislative study

VII. **11:21 a.m. Adjourn**

At 11:22 a.m., Brad Aldrich made a motion to adjourn, seconded by Don Turner, and unanimously approved by the Board.